

# Crown Pointe Academy

## 2008 - 09 Community Service Guidelines

### What is Community Service?

Community Service is unpaid contribution by a student of his / her time and talents to benefit others within the community. A student may help a nonprofit group, individuals, or the environment. Examples of community service can include tutoring without pay, assisting the elderly, political involvement, and community clean-ups.

As part of the Charter Contract that governs Crown Pointe Academy, the school is to:

- “Provide opportunities for Crown Pointe’s middle school students to participate in community service projects.
- Require, as part of the Social Studies discipline, a ten-hour per student commitment to community service per year.”

The following are the guidelines that need to be followed in order for community service hours to be counted for the following school year.

1. All community service hours must be logged on the Community Service Log and Reflection Form (CSLRF) and all signatures must be obtained **on the form**. Students are responsible to make sure their hours are completed. Parents may **not** be the **supervisor** signature for **any** activity. If a parent is the primary sponsor have another supervising or participating adult sign off on the form. Any letters or notes from any agency or organization will serve as back-up confirmation but will not count toward hours unless they are accompanied by the completed CSLRF.
2. All log sheets must be turned in monthly. After the published deadline, the hours will no longer be valid and will be sent home with an explanation as to why they are not being counted.
3. All activities must be accompanied by a reflection form. There are extra reflection forms available in Miss Welch’s room. If a student has a repeat activity, try to find something new to be learned during each time of participation.
4. All hours are to be turned in to the “Completed Community Service Hours” folder in Miss Welch’s room. **ANY HOURS GIVEN TO THE OFFICE OR PUT INTO MONDAY FOLDERS WILL NOT BE COUNTED.**
5. Students may not baby-sit siblings or other such activities for credit. All hours must be done for the community and not for immediate family.
6. Students may not receive any sort of compensation, financial or otherwise for their services.
7. Adopt-A-Street will be held once a month except for the months of December and May.

### Community Service Deadlines

<b><u>Hours Completed In</u></b>	<b><u>Date Due</u></b>	<b><u>Hours Completed In</u></b>	<b><u>Date Due</u></b>
Summer / August	September 2	January	February 6
September	October 3	February	March 6
October	November 7	March	April 3
November	December 5	April / May	May 8
December	January 9	<i>(Any other arrangements need to be made with Miss Welch)</i>	

If you have any questions or community service ideas throughout the year,  
Please send them to Miss Welch at [bonnie.welch@crownpointeacademy.org](mailto:bonnie.welch@crownpointeacademy.org).