

Crown Pointe Academy of Westminster
Academy Board Meeting
Wednesday, November 9, 2016
General Meeting - 7:00 p.m.
Location: School Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

Meeting called to order at 7:01 p.m. by George Roupas, Board President.

Board Members present: George Roupas, Bill Marrs, Michelle Kline, Keith Miller, and Dawn Baird.

Staff/Administration present: Keith Ouweneel, Erin Selleck, Sandi MacGregor, and Bart Skidmore.

Guests present: Keith Hora and Eric Paicurich.

Quorum for Board was met.

Purpose of the Meeting: Regular Board meeting.

Public Comments: None.

Agenda Approval:

Dawn Baird motioned to accept the November 9, 2016 Agenda as presented.

Michelle Kline Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

Approval of Meeting Minutes:

Bill Mars motioned to accept the October 12, 2016 Board meeting minutes.

Keith Miller Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

REPORTS:

Financial:

- **Monthly Budget Report** – October Financials included in Board packet. Bart Skidmore reviewed revenue, expenditures, and investments through October 31, 2016, and compared over the same period last year.
- **Update on 2017/208 School Funding** – Bart Skidmore reported the 17/18 Governor's budget was released with a projected PPR increase of 2.45%, which is an average increase of \$182 per FTE.

Director:

Monthly report included in Board packet.

- **EXPO Update** – Eric Paicurich with Symmetry Builders updated the Board on EXPO progress.

Keith Ouweneel recognized Erin Selleck for time and effort she put into her work on a daily basis.

- **Insurance Update** – Keith Ouweneel reported health, dental, and life/short term disability benefits are tracking well. Spreadsheet included in Board packet.
- **Food Service Update** – Keith Ouweneel stated he will present an update once reimbursements from the previous months are received.

- **October Count** – Keith Ouweneel noted the PPR count is above the original projection noted in the current budget due to the additional student CPA was able to account for.

Assistant Director:

Erin Selleck stated October Count is complete. Working on December Count, which includes SPED and Human Resources reporting.

- **Discipline Report** – Included in Board packet.
- **UIP** – Erin Selleck stated she has a team of teachers to assist her with the UIP this year. Erin Selleck reported schools on Performance Plan are no longer required to submit yearly UIP's. Erin Selleck noted she will submit this year and will provide a summary to the Board at the December Board meeting.

BOARD BUSINESS:

Old Business

- **Staff Social** – George Roupas reported the Board/Staff social has been scheduled for Tuesday, December 6, 2016 from 4:30 – 6:30 p.m. at Parry's Pizzeria located in Northglenn. Keith Ouweneel stated this event will also serve as the Staff Holiday party.

New Business:

- **Staff De minimus Benefit**

Michelle Kline motioned to approve \$12,750.00 for the purchase of King Soopers gift cards with each staff member receiving \$250.00.

Dawn Baird Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

- **Director's Evaluation** – Dawn Baird presented two different drafts of the Director's Evaluation letter for review. Dawn Baird will reformat the letter and send to Board members for final review. Letters are scheduled to be mailed to parents after Thanksgiving break.

Policies:

- **2nd Reading:** All polices sent electronically for review.
 1. **Goals, Achievements and Objectives**
 2. **FERPA**
 3. **Communication Plan**
 4. **School Profile 2016-2017**
 5. **School Organization**
 6. **School Curriculum**

Michelle Kline motioned to approve policies 1-6.

Bill Marrs Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

Michelle Kline motioned to move into Executive Session regarding personnel matters, CRS 24-6-402 (4) f to include Keith Ouweneel and Erin Selleck.

Dawn Baird Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

Bill Marrs moved to exit Executive Session at 9:24 p.m. Dawn Baird Seconded Motion.
Votes: AYES 5; NAYS 0. Motion PASSED

Michelle Kline moved to enter back into regular meeting. Bill Marrs Seconded Motion.
Votes: AYES 5; NAYS 0. Motion PASSED

Dawn Baird moved to adjourn. Michelle Kline Seconded Motion.
Votes: AYES 5; NAYS 0. Motion PASSED.

Adjourned at 9:25 p.m.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Michelle Kline, Board Secretary