

Crown Pointe Academy of Westminster
Academy Board Meeting
Wednesday, April 12, 2017
General Meeting - 7:00 p.m.
Location: School Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

Meeting called to order at 7:02 p.m. by George Roupas, Board President.

Board Members present: George Roupas, Bill Marrs, Michelle Kline, Keith Miller and Dawn Baird.
Staff/Administration present: Keith Ouweneel, Erin Keyes, Sandi MacGregor, Bart Skidmore, and Bonnie Hughes.

Guests present: Keith Hora.

Quorum for Board was met.

Purpose of the Meeting: Regular Board meeting.

Public Comments: None.

Agenda Approval:

Dawn Baird motioned to accept the April 12, 2017 Agenda as submitted. Michelle Kline Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

Approval of Meeting Minutes:

Bill Marrs motioned to accept the March 8, 2017 Board meeting minutes. Dawn Baird Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

REPORTS:

Financial: March Financials in Board packet.

- **Monthly Budget Report** – Bart Skidmore reviewed financials with Board. Bart Skidmore noted not a lot of change from previous month. Bart Skidmore reported quarterly report will be posted on website. Erin Keyes stated she has not received any update regarding the Counselor Grant application that was submitted.

Director's Report: Monthly report included in Board packet.

Keith Ouweneel reported he spoke with Tim Scaturro regarding insurance premium rates. Anticipating a 5% to 7% increase, this was accounted for in the budget.

Keith Ouweneel informed the Board contracts for staff will be going out by the end of the week.

Keith Ouweneel noted he met with Monica Strass, and the parents of Jamille Hernandez regarding a Trust fund being set-up with Colorado Fund for People with Disabilities by June.

- **Uniform Policy** – Bonnie Hughes thanked the Board for reviewing the proposed uniform policy changes.
- **EXPO Update** – Keith Ouweneel reported he is working with Symmetry Builders on the cost of the walkway. Keith Ouweneel noted fire code approval should be complete in 2-3 weeks, at which point Certificate of Occupancy will be given.
- **Schedules** – Keith Ouweneel shared with the Board the first version of the Master Schedule for the 2017-2018 school year. Schedule may have a Literature block for 6th or 8th grade.

Keith Oweneel presented Retention Waiver Contract for middle school students and their parents.

Assistant Director's Report:

- **Discipline Report** - Report in Board packet.
- **Testing Update** - Erin Keyes reported PARRC testing began this week with middle school. 5th grade will begin on Thursday. 3rd and 4th grade will begin on Monday. Erin Keyes stated the window for testing closes April 28th.

BOARD BUSINESS:

Old Business:

- **Uniform Policy**

Keith Miller motioned to amend the Uniform policy as written and become effective July 1, 2017.

Michelle Kline Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

- **Election Update** - Dawn Baird reported ballots were mailed Monday. Meet the Candidates is scheduled for April 19th at 6:00 p.m. Dawn Baird stated she would like the Board to discuss at a later meeting the policy and procedure of an uncontested election.
- **Building Corp Update** – Keith Oweneel stated Building Corp. unable to meet as previously scheduled. Meeting has been rescheduled for May.

New Business:

- **Staff/Board Social May 25 or 26** – Keith Oweneel noted the social event is scheduled at Wonderland Brewing for Friday, May 26th at 2:00 p.m.

Michelle Kline motioned an addendum to the agenda under New Business: Retention Waiver Contract.

Dawn Baird Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Michelle Kline motioned to adopt the use of the Retention Waiver Contract for this school year. Dawn Baird Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Michelle Kline motioned an addendum to the agenda under New Business: Destination Imagination funding. Dawn Baird Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Michelle Kline motioned to approve \$1000.00 for each Destination Imagination team who qualifies for Regional competition. Keith Miller Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Michelle Kline motioned to withdraw previous motion. Bill Marrs Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Dawn Baird motioned to approve up to \$3000.00 for Destination Imagination to attend Regional competition. Bill Marrs Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Michelle Kline moved to adjourn. Bill Marrs Seconded Motion.
Votes: AYES 5; NAYS 0. Motion PASSED.

Adjourned at 8:52 p.m.

Prepared By: Sandi MacGregor, Executive Secretary
Reviewed By: Michelle Kline, Board Secretary