

Crown Pointe Academy of Westminster  
Academy Board Meeting  
Wednesday, May 10, 2017  
General Meeting - 7:00 p.m.  
Location: School Library

**ADMINISTRATION AND INFORMATIONAL MATTERS:**

Meeting called to order at 7:02 p.m. by George Roupas, Board President.

Board Members present: George Roupas, Bill Marrs, Michelle Kline, Keith Miller and Dawn Baird.

Staff/Administration present: Keith Ouweneel, Erin Keyes, Sandi MacGregor, and Bart Skidmore.

Guests present: Keith Hora, Shelly Hora, Kenny Hora, Gina Quintanilla, Joe Quintanilla, Windy Faulkingham, Krystal Faulkingham, Erica Cornett, Jaden Cornett, Brain Murphy, Leah Murphy, and Owen Murphy.

Quorum for Board was met.

Purpose of the Meeting: Regular Board meeting.

**Public Comments:** Keith Hora introduced students attending the Destination Imagination Global Finals in Tennessee. Students showcased their Technical Challenge project and spoke on their roles in preparing for competition. Parents and students thanked the Board for their support.

**Agenda Approval:**

Michelle Kline motioned to accept the May 10, 2017 Agenda. Dawn Baird seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

**Approval of Meeting Minutes:**

Michelle Kline motioned to accept the April 12, 2017 Board meeting minutes. Dawn Baird seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

**REPORTS:**

**Financial:**

- **Monthly Budget Report** – April Financials included in Board packet. Bart Skidmore reported that year-end revenue received from CSI has been updated.
- **State Funding Update** – Bart Skidmore reported a 3.25% increase in PPR is expected for the next school year, approximately \$184.00 per student.

Bart Skidmore reported House Bill 17-1375 on equal mill levy sharing passed. School districts will be required to develop a plan within two years to share voter-approved tax increase.

Bart Skidmore informed the Board that the CDE audit indicates CPA is not in compliance on two items: report posted on website should be in Excel format; ending fund balance was not more than 15%.

**Director's Report:** Keith Ouweneel stated the banner received from CSI indicating CPA's rating of Performance with Distinction is displayed in the front office area. Keith Ouweneel noted CPA is the only school in the area to receive this rating.

- **Monthly Report** - Monthly report included in Board packet.
- **Staff/Hiring** – Keith Ouweneel informed the Board that Ann Marie Satterfield has been hired to replace Chelsea Kofford, who is relocating to Colorado Springs.
- **EXPO Update** – Keith Ouweneel stated the construction dumpster has been removed in preparation for field day. Still waiting on Certificate of Occupancy.

- **Retention Waiver Contract Update** – Keith Oweneel updated the Board stating students and their parents have been contacted and agreements are in place.
- **SB 61** – Keith Oweneel informed the Board he testified in front of the state House Education Committee this past Monday on SB 61, which would require school districts to distribute funds raised in mill levy elections to charter schools.
- **SCFD Grant** – Keith Oweneel reported CPA middle school, partnered with 5<sup>th</sup> grade, received a \$10K grant for one year from the Scientific and Cultural Collaborative. CPA is the only Adams County School to receive the grant. Teachers will be informed in August on how they may access/use the grant money.

#### **Assistant Director's Report:**

- **End-of-Year Assessments** – Erin Keyes reported PARCC testing finished with 100% participation. Results will not be received until end of July. Erin Keyes also reported end of year Galileo testing will be wrapping up.
- **Discipline Report** - Report included in Board packet.

Erin Keyes stated a Middle School transition night for 5<sup>th</sup> grade families will be held this Thursday. There will also be a Back to School Night in August.

Erin Keyes noted the End-of-Year Awards assembly will be held on May 19<sup>th</sup>. Grades K-5 will go first, and then middle school will follow.

#### **BOARD BUSINESS:**

##### **Old Business:**

- **Election Update** - George Roupas reported Michelle Kline has retained her seat and Cindy McNeal was elected as a Board member. Term begins on July 1, 2017 and runs through June 30, 2019.

##### **New Business:**

- **Election Policy** - Dawn Baird presented changes to the Board Election Process Policy.

Bill Marrs motioned to adopt the changes to the Board Election Process Policy to include the added verbiage. Michelle Kline seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

- **Board Meeting Night** – Keith Oweneel proposed a possible change to the Board meeting nights. Board meeting will remain the same for June 14<sup>th</sup>. July's Board meeting to be discussed further at June's meeting, along with scheduling strategic planning for the upcoming year.
- **2017-2018 Officers** – Dawn Baird mentioned Board Member Officers selections need to be decided.
- **Letter of Engagement for Financial Manager** – Keith Oweneel stated Bart Skidmore's Letter of Engagement is up for renewal.
- **Discussion on Community Member** – Dawn Baird reported her current term expires June 30, 2017. Dawn Baird stated her desire to continue once the new Board meets and discusses.

Bill Marrs moved to adjourn. Dawn Baird seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Adjourned at 9:13 p.m.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Michelle Kline, Board Secretary