

Crown Pointe Academy of Westminster
Academy Board Meeting
Wednesday, June 28, 2017
General Meeting - 6:30 p.m.
Location: Rock Bottom Brewery, Westminster Promenade

ADMINISTRATION AND INFORMATIONAL MATTERS:

Meeting called to order at 6:37 p.m. by George Roupas, Board President.

Board Members present: George Roupas, Bill Marrs, Michelle Kline, Keith Miller, and Dawn Baird.

Staff/Administration present: Keith Ouweneel, Erin Selleck, Evan Sherlock, Morgan Munier, and Bart Skidmore

Guests present: Cindy McNeal

Quorum for Board was met.

Purpose of the Meeting: Regular Board meeting.

Public Comments: Bill Marrs thanked everyone for adjusting their schedules to accommodate the meeting date.

Agenda Approval:

Dawn Baird motioned to amend the agenda by adding, under New Business, h. Letter of Engagement, i. Appropriation Resolution, and j. Volunteer time for jeans.

Michelle Kline Seconded Motion

Votes: AYES 5; NAYS 0. Motion PASSED

Dawn Baird motioned to accept the June 28, 2017 Agenda with the added items

Michelle Kline Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

Approval of Meeting Minutes:

Bill Mars motioned to accept the May 10, 2017 Board meeting minutes.

Dawn Baird Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

REPORTS:

Financial:

- **Monthly Budget Report** – May Financials included in Board packet. Bart Skidmore briefly reviewed financials, indicated that there will be a small increase in fund balance, a small increase in PPR, and that the school did well in spending its grant funding this year.

Director:

- **Monthly Report**—included in Board packet
- **Staffing/Hiring**—Robin Carscallen has resigned for personal reasons, and Hilary Emmett has also submitted her letter of resignation. Ms. Emmett's position will be filled by Val Durfee.
- **Expo Update**—trellis and fire panel are nearly complete
- **Demographics**—report created by CSI included in Board packet

Assistant Director:

- **Discipline Report** – Included in Board packet.
- **Galileo EOY Results**—Included in Board packet
- **Summer School**—Is nearly wrapped up, and most students are close to finishing, if they have not already done so.
- **Westy-Fest**—Would the Board like to staff a booth this year? Board does not wish to, as there is no need, at present, to recruit additional students in light of the lengthy waiting list.

BOARD BUSINESS:

Old Business

- **2ND Reading Election Policy**—Michelle Kline motioned to accept the Election Policy. Bill Marrs Seconded Motion. Votes: AYES 5; NAYS 0. Motion PASSED.

New Business:

- **HVAC Compressor**—purchase will be built into the budget. The current contract is with Haynes Mechanical. Haynes is currently testing the lines in the system for failures. Dawn Baird Motioned to waive the 3-bid policy for purposes of purchasing the new compressor. Bill Marrs Seconded Motion. Votes: AYES 5; NAYS 0. Motion PASSED.

Dawn Baird Motioned to appropriate \$10,430.00 to Haynes for the purchase of a new compressor. Bill Marrs Seconded Motion. Votes: AYES 5; NAYS 0. Motion PASSED.

- **Technology Purchase**—Evan Sherlock reported that an upgraded switch would provide a 10x increase in processing speed, which would assist in many school functions, such as test-taking, administrative tasks, etc. From the bids provided in the Board packet, Evan recommended Tiger Direct, which provides a lifetime warranty.

Dawn Baird Motioned to appropriate up to \$9000 for purposes of purchasing a new switch to improve speed. Bill Marrs Seconded Motion. Votes: AYES 5; NAYS 0. Motion PASSED.

- **Insurance Rates**—Slight increase (1/2%) overall
- **2017-2018 Officers Discussion**—decision to be finalized at July Board Meeting. Keith and George will split PTA attendance; Michelle will attend 20th Anniversary planning meetings; and Dawn and Michelle will attend BAAC.
- **BAAC Survey Summaries**—included in Board packet
- **Board Member Recognition**—Mr. Ouweneel, Mrs. Keyes, and the Board recognized Bill Marrs for his service on the Board and presented him with a plaque.
- **Next Meeting: When and Where?**--July 26, 2017 from 6-9 p.m. at CPA.
- **Letter of Engagement**—Bart Skidmore's Letter of Engageent included in Board packet.

Bill Marrs Motioned to approve Bart Skidmore's Letter of Engagement. Dawn Baird Seconded Motion. Votes: AYES 5; NAYS 0. Motion PASSED.

- **Appropriation Resolution**—Included in Board packet.
Dawn Baird Motioned to approve Appropriation Resolution in the amount of \$4,292,195.00. Bill Marrs Seconded Motion. Votes: AYES 5; NAYS 0. Motion PASSED.
- **Volunteer Time for Jeans \$--**The Board discussed allowing giving credit for a limited number of hours, per household, for families who pay for jeans privileges. Many schools allow purchase of volunteer hours, and CPA has the highest volunteer hour requirement in the surrounding area.

Dawn Baird Motioned to allow a maximum of 20 hours for 2-parent households and 10 hours for single-parent households for the 2017/2018 school year for the purchase of jeans privileges in an effort to increase jean participation. Bill Marrs Seconded Motion. Votes: AYES 5; NAYS 0. Motion PASSED.

Keith Miller Motioned to adjourn. Bill Marrs Seconded Motion. Votes: AYES 5; NAYS 0. Motion PASSED.

Adjourned at 9:25 p.m.