

Crown Pointe Academy of Westminster
Academy Board Meeting
Wednesday, August 10, 2016
6:00 p.m.
Location: School Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

Meeting called to order at 6:00 p.m. by Bill Marrs, Board Vice President.

Board Members present: Bill Marrs, Michelle Kline, Keith Miller, and Dawn Baird. George Roupas (absent excused).

Staff/Administration present: Keith Ouweneel, Erin Selleck, and Sandi MacGregor.

Guests present: Valencia Martinez and Stephanie Martinez.

Quorum for Board was met.

Purpose of the Meeting: Regular Board meeting.

Public Comments: Stephanie Martinez commented on wait list mailing and status of son. Bill Marrs informed Ms. Martinez he would review and discuss with the Board President, and she will receive a response back from him or George Roupas by next Tuesday.

Agenda Approval:

Dawn Baird motioned to accept the August 10, 2016 Agenda as submitted.

Keith Miller Seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED

Approval of Meeting Minutes:

Michelle Kline motioned to accept the July 20, 2016 Board meeting minutes.

Dawn Baird Seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED

REPORTS:

Keith Ouweneel informed the Board Mr. Varner has received a Wellness Program grant. Keith Ouweneel will invite A.J. Varner to attend the September Board meeting to discuss further. The Board will advise Keith Ouweneel on any other teachers the Board would like to present at future Board meetings.

Director:

- **Monthly Report** – Included in Board packet. Keith Ouweneel stated registration went well. The Office Staff, Senor Gonzalez, and Denise Bandel did a great deal of work to make it happen.
- **Staffing/Hiring** – All position has been filled.
- **Back to School Night** – Will be held on August 18, 2016.
- **2016-17 Health Care Cost** – Keith Ouweneel informed the Board that two of the plans available to staff decreased in premiums. Kaiser now does their own composite rates and CPA will no longer need to the calculations.
- **Expo and Turf Update** – Keith Ouweneel informed the Board 359 Design sent an email laying out delays. Permitting anticipated for the end of August with build to begin in September.

Keith Ouweneel informed the Board the final work on the turf will begin no later than Monday, weather permitting, and should be complete in a week. Keith Ouweneel stated Evan Sherlock received a grant for Expo material for the Geodesic dome and Evan Sherlock will be applying for additional grants.

- **Surveillance Cameras** – Board will review at a future time.

Financial:

Bart Skidmore informed the Board the annual audit went smoothly. Swanhort & Company will complete the final report.

- **Monthly Report** – July financials presented to the Board. Bart Skidmore noted two accruals were posted on the Title 1 Funding. Year-to-year comparisons are noted on the budget. Bart Skidmore informed the Board the liability insurance has been paid in full for the year, and there will be a refund from the escrow account coming in.

Assistant Director:

- **PARCC Scores** – Erin Selleck reported the State has received scores, but will be embargoed until Thursday, August 11, 2016.

BOARD BUSINESS:

Old Business

- **Board Training/Strategic Planning** – Board Training is scheduled for August 20, 2016 at 9:00 a.m. Strategic documents will be reviewed and a study session will be held at 6:30 p.m. on September 14, 2016.
- **Handbook Report** – Erin Selleck stated there were no significant changes other than CPA will be using buses exclusively for field trips.

New Business:

- **Board Calendar** – Dawn Baird will share with Board on Google Docs.
- **Strategic Planning Docs.** – Dawn Baird and Erin Selleck will review before next Board meeting.
- **Collect Board expertise and experience surveys** – All Board members have completed.
- **Letter of Engagement for Technology Consulting** – Keith Ouweneel mentioned the rate has not changed from last year.

Dawn Baird motioned to approve the Letter of Engagement for Technology Consulting.

Michelle Kline seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED

- **Landscaping Proposal** – Keith Ouweneel stated the proposal is for landscaping on the 86th Avenue area as well as area near the lunch doors.

Keith Miller motioned to approve the landscaping proposal.

Dawn Baird Seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED

Dawn Baird motioned meeting to adjourn.
Michelle Kline Seconded Motion.
Votes: AYES 4; NAYS 0. Motion PASSED

Adjourned at 8:31 p.m.

Prepared By: Sandi MacGregor, Executive Secretary
Reviewed By: Michelle Kline, Board Secretary