

Crown Pointe Academy of Westminster  
Academy Board Meeting  
Wednesday, September 14, 2016  
Study Session 6:00 p.m.  
General Meeting 7:00 p.m.  
Location: School Library

**ADMINISTRATION AND INFORMATIONAL MATTERS:**

Meeting called to order at 7:05 p.m. by George Roupas, Board President.

Board Members present: George Roupas, Bill Marrs, Michelle Kline, Keith Miller, and Dawn Baird.

Staff/Administration present: Keith Ouweneel, Erin Selleck, Sandi MacGregor, and Aaron Varner.

Guests present: Donald Chapman, Will Hentschel, Shelly Hora, and Michelle Ramos.

Quorum for Board was met.

Purpose of the Meeting: Regular Board meeting.

**Public Comments:** None.

**Agenda Approval:**

Bill Marrs motioned to accept the September 14, 2016 Agenda as written.

Michelle Kline Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

**Approval of Meeting Minutes:**

Dawn Baird motioned to accept the August 10, 2016 Board meeting minutes.

Michelle Kline Baird Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

**Agenda Approval:**

Michelle Kline motioned to amend the agenda and add the approval of September 1, 2016 meeting minutes.

Dawn Baird Seconded Motion

Votes: AYES 5; NAYS 0. Motion PASSED

**Approval of Meeting Minutes:**

Dawn Baird motioned to accept the September 1, 2016 Board meeting minutes.

Bill Marrs Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

**REPORTS:**

**Financial:**

Keith Ouweneel stated Bart Skidmore was not in attendance to due illness.

- **Monthly Report** - August Financials sent to Board prior to meeting for review.
- **Audit** – Keith Ouweneel reported Wendy Swanhorst will send a copy of the audit once complete and she will be present at the October meeting to review with the Board.

**Director:**

Keith Oweneel thanked A.J. Varner for his dedication and work he puts in assuring the students are engaged and having fun.

- **Monthly Report** – Included in Board packet.
- **A.J. Varner** – A.J. Varner informed the Board of a shared wellness grant received and how it will be shared with two other charter schools over the next two years. A.J. Varner shared milestones that will need to be reached in order to fulfill the requirements of the grant.
- **Back to School Night** – Keith Oweneel reiterated that he spoke in detail last month, that Back to School Night was a success, and adjustments will be made each year to ensure future success.
- **Turf** – Keith Oweneel informed the Board the turf has been completely installed and lines on the field will be added at a later time.
- **Expo Permit** – Will Hentschel with 359 Design reviewed with the Board the sequence of events that caused delays and presented a scope of what to expect moving forward. Will Hentschel reviewed design changes to the Expo and addressed concerns

#### **Assistant Director:**

- **Discipline/Safety** – Included in Board packet.
- **Galileo Testing** – Erin Selleck stated the first round of testing has been completed and the second round will begin in November. Erin Selleck reported PARCC scores have been released. Dawn Baird created a spreadsheet of PARCC data comparisons with other charter schools in area, and the information was presented at the BAAC meeting.

#### **BOARD BUSINESS:**

##### **Old Business**

- **Fall Board/Staff Social** – George Roupas reported he has reached out to Cindy McNeal to organize the event. Event scheduled for December 6, 2016 at 4:30 p.m.

##### **New Business:**

- **Appoint Board Committee Liaisons (BAAC)** – Dawn Baird appointed as BAAC Liaison.
- **Building Corp. Elections** – Bill Marrs, George Roupas, and Keith Oweneel representatives for the Building Corp.
- **Policies Approval** - Dawn Baird stated pages 4-6 were added to align with CSI requirements.
  1. **Family Educational Rights and Privacy Act (FERPA)**

#### **ACTION ITEMS:**

- **Southwest Greens additional charges** – Keith Oweneel explained reason for additional cost.

Dawn Baird motioned to approve Southwest Greens invoice in the amount of \$9,271.00.

Michelle Kline seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

Bill Marrs motioned meeting to adjourn.

Dawn Baird Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED

Adjourned at 9:10 p.m.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Michelle Kline, Board Secretary