

Crown Pointe Academy will use an exit interview as one of the tools in the evaluation process of the school. The Academy Board president or his/her designee will perform an exit interview with all staff and families leaving the school. Families leaving the school due to graduation from 8th grade are exempt from this policy. The interview will be completed within 5 business days from their last day of school. The interview may be done in person or through a phone call. Feedback obtained from the exit interview will be reported to the Academy Board and the Director at the next Academy Board meeting in the form of a short written report. An approved list of questions will be developed and reviewed annually to insure consistency in the exit interview process.

Adopted: August 14, 2008; October 2015
Reviewed: October 2015
Revised: October 2015
Rationale: New Policy; Removal of CPA C1, to be aligned with the new charter authorizer