

Crown Pointe Academy of Westminster
Academy Board Meeting
Wednesday, February 14, 2018
General Meeting - 7:00 p.m.
Location: School Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

Meeting called to order at 7:02 p.m. by Michelle Kline, Board President.

Board Members present: Michelle Kline, George Roupas, Cindy McNeal, Keith Miller and Dawn Baird.

Staff/Administration present: Keith Ouweneel, Erin Keyes, Sandi MacGregor, and Bart Skidmore.

Guests present: Keith Hora.

Quorum for Board was met.

Purpose of the Meeting: Regular Board meeting.

Public Comments: None.

Agenda Approval:

Dawn Baird motioned to accept the February 14, 2018 agenda as presented. George Roupas Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Approval of Meeting Minutes:

Dawn Baird motioned to accept the January 10, 2010 Board meeting minutes as presented. Cindy McNeal Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

REPORTS:

Financial:

- **Monthly Budget Report** – January Financials included in Board packet. Bart Skidmore reviewed year-to-date revenue/expenditures. Bart Skidmore noted the 2nd Quarter Investment Schedule has been included for the Board to review.
- **Budget** – Bart Skidmore stated no need to make adjustment to budget at this time. A Budget Resolution can be done in May or June if necessary.

Director:

- **Monthly Report** – Report included in Board packet.
- **2018-2019 Salary Schedules** – Keith Ouweneel distributed and reviewed the revised Assistant Salary Schedule with the Board. Keith Ouweneel noted the base salary for first-year teachers will increase to \$36,250.

Assistant Director:

- **Discipline/Safety** – Discipline report included in Board packet.

BOARD BUSINESS:

Old Business

- **Colorado League of Charter Schools Conference** – Keith Ouweneel informed the Board he will be presenting at the CLCS conference on Thursday, March 1st. Keith Miller is registered to attend both days.
- **Director's Evaluation** – Michelle Kline stated she will complete the Director's Evaluation summary report before the next Board meeting.
- **Board Strategic Planning Committee** – Michelle Kline reported four applications were received regarding the Strategic Planning Committee. Michelle Kline will send out an email to those applicants to schedule a meeting.

New Business

- **Student Data Privacy and Security Policies** – Keith Ouweneel noted the Student Data Privacy and Security Policies are required by CSI.

Dawn Baird motioned to approve the 1st reading of the thirteen Student Data Privacy and Security Policies. Cindy McNeal Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

- **Enrollment Policy** – Keith Ouweneel asked the Board if the Enrollment Policy is an item that should be reviewed. Sandi MacGregor will provide wait list information at the next meeting.

Dawn Baird motioned to approve the Investment Schedule dated 12/31/17 noting the Securities maturity dates range from September 2019 to May 2026. George Roupas Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

- **Legislative Update** – Michelle Kline made note of a few legislative bills in the House and Senate that could possibly have an impact CPA if passed; Funding for Full-day Kindergarten, New School Funding Distribution Formula.

Dawn Baird motioned to adjourn. George Roupas Seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Adjournment 8:18 p.m.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Cindy McNeal, Board Secretary

