

Crown Pointe Academy of Westminster  
Academy Board Meeting  
Wednesday, January 9, 2019  
General Meeting – 6:15 p.m.  
Location: School Library

**ADMINISTRATION AND INFORMATIONAL MATTERS:**

Meeting called to order at 6:15 p.m. by Michelle Kline.

Board Members present: Michelle Kline, Dawn Baird, Gabe Sandoval, and Eddie Rey. Cindy McNeal absence excused.

Staff/Administration present: Keith Ouweneel, Erin Keyes, Sandi MacGregor, and Bart Skidmore.

Guests present: None.

Quorum for Board was met.

Purpose of the Meeting: Regular Board meeting.

**Agenda Approval:**

Dawn Baird motioned to approve the agenda with the following addenda: Investment Schedule tabled. Eddie Rey seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

**Public Comments:** None.

**Approval of Meeting Minutes:**

Dawn Baird motioned to approve the December 12, 2018 Board minutes as submitted. Gabe Sandoval seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

**REPORTS:**

**Financial:**

- **Monthly Budget Report** – Bart Skidmore distributed December financials for Board review. Bart Skidmore noted he received calculation numbers from CSI and has updated the revenue on the budget reflecting those changes. Bart Skidmore reported he moved \$100k from the checking account into the ColoTrust account. Bart Skidmore also reported the quarterly unemployment report has been submitted.

Keith Ouweneel mentioned he has spoken with Matt O'Meara, Financial Advisor with Choice Advisors. Based on the information received, the Board still has time to decide on refinancing options.

**Director:**

- **Monthly Report** – Monthly report included in Board packet.
- **Hyland Hills Summer Camp** – A copy of the agreement included in Board packet. Keith Ouweneel noted there are no changes from previous years' agreement, and the continuing partnership is a good for the school and the community.

**Assistant Director:**

- **Discipline/Safety Report** - Discipline report included in Board packet. Erin Keyes stated she is able to send the report in Excel format so the Board can manipulate the data in a form they choose best to see the information reported.
- **Calendar Questions** – Erin Keyes provided a draft of a 2019-2020 and a 2020-2021 School Calendars for the Board to review.

**BOARD BUSINESS:**

**Old Business:**

- **CLCS Conference** – Gabe Sandoval was selected as the delegate for CPA at the CLCS conference.
- **Director's Evaluation** – Michelle Kline stated no submissions were received by parents or staff. Michelle Kline and Keith Ouweneel will meet on February 18<sup>th</sup>.

**New Business:**

- **Investment Schedule** – Tabled.
- **Hyland Hills Summer Camp**

Dawn Baird motioned to approve the Hyland Hills Summer Camp Agreement. Gabe Sandoval seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

- **2019-2020 and 2020-2021 Calendars**

Dawn Baird motioned to approve the 2019-2020 and the 2020-2021 Calendars as submitted. Eddie Rey seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

- **Board Strategic Planning Committee** – Michelle Kline stated there is not conclusive information on how schools similar to CPA would be affected with a four day schedule, and at this point it's more of a life style for CPA families. Michelle Kline will share the Boards final decision with the planning committee.

Dawn Baird motioned to adjourn. Gabe Sandoval seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

Meeting adjourned at 7:31p.m.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Michelle Kline, Board President

