

Crown Pointe Academy of Westminster
Academy Board Meeting
Wednesday, July 10, 2019
General Meeting – 6:00 p.m.
Location: Rusty Bucket
14613 Orchard Pkwy
Westminster, CO 80023

ADMINISTRATION AND INFORMATIONAL MATTERS:

Meeting called to order at 6:09 p.m. by Michelle Kline, Board President.

Board Members present: Michelle Kline, Cindy McNeal, Gabe Sandoval and Eddie Rey.

Staff/Administration present: Keith Ouweneel, Sandi MacGregor, and Bart Skidmore.

Guest present: Dawn Baird and John Brenda.

Quorum for Board was met.

Public Comments – No comments.

Agenda Approval

Cindy McNeal motioned to approve the July 10, 2019 agenda. Eddie Rey seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

Approval of Meeting Minutes

Cindy McNeal motioned to approve June 12, 2019 Board minutes. Eddie Rey seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

REPORTS:

Director Report

- **Monthly Report** – Keith Ouweneel reported the bond refinance has been completed and he received notification from the State the intercept transfers have been revised. Based on the intercept transfers, CPA will have a savings of approximately \$10K per month.

Keith Ouweneel also noted the kitchen staff has been hired.

Financial

- **Monthly Report** – Bart Skidmore distributed June's Preliminary financials noting he is working on the remainder of accruals. Bart Skidmore stated, including interest earning and gains, CPA will have a surplus of approximately \$100K. Bart Skidmore noted he has scheduled the annual audit for July 29th.

Bart Skidmore stated he is still working with the Tax Payer Advocate regarding the 2014 issue. He has sent all the required documents to the IRS and a copy has been sent to the Tax Payer Advocate.

BOARD BUSINESS:

New Business

- **Articles of Incorporation** – Keith Ouweneel informed the Board during the bond refinance an error was found in the Articles of Incorporation. Westminster was misspelled. Bill Bethke has made the necessary revisions.

Gabe Sandoval motioned to approve revision of the Articles of Incorporation. Cindy McNeal seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

John Brendza stated the Employers Council can cross check the Articles of Incorporation and Bylaws to assure everything is in order. As a member there should not be any charge.

- **Financial Policy Review**
- **Enrollment Policy Review**

The Board reviewed the Financial Policy and Enrollment Policy. No changes were noted.

- **Community Member/Officers Selection**

Eddie Rey motioned to appoint Dawn Baird as Community Member. Gabe Sandoval seconded Motion. Votes: AYES 4; NAYS 0. Motion PASSED.

Cindy McNeal motioned to approve the Officers slate: Michelle Kline, Board President; Cindy McNeal, Vice President; Dawn Baird, Secretary; Gabe Sandoval, Treasurer; and Eddie Rey, Member At-Large. Eddie Rey seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

BOARD WORK SESSION:

- **Legal Responsibilities of Charter School Boards**
- **Performance Management**
- **Strategic Planning**

Work Session following general meeting.

Dawn Baird motioned to adjourn general meeting. Cindy McNeal seconded Motion. Votes: AYES 5; NAYS 0. Motion PASSED.

Meeting adjourned at 7:06 p.m.

Prepared By: Sandi MacGregor, Executive Secretary
Reviewed By: Dawn Baird, Secretary

