

**Crown Pointe Academy of Westminster**

**Academy Board Meeting Agenda**

**Wednesday, July 8, 2020**

**General Session 6:15 PM**

**Location: Crown Pointe Academy**

**Online Code:**

Meeting ID

[meet.google.com/odj-xfy-npe](https://meet.google.com/odj-xfy-npe)

Phone Numbers

(US)+1 319-988-1055

PIN: 426 154 788#

**ADMINISTRATION AND INFORMATIONAL MATTERS:**

Meeting called to order at 6:18 p.m. by Michelle Kline, Board President.

Board Members present: Michelle Kline, Cindy McNeal, Dawn Baird, Gabe Sandoval and Eddie Rey.

Staff/Administration present: Keith Ouweneel, Erin Keyes, Sandi MacGregor, and Bart Skidmore (online).

Guest: Jennifer Reid

Quorum for the Board was met.

Note - Board members will continue to hold current positions until new Board Officer selections have been made.

**Agenda Approval**

Dawn Baird motioned to approve the agenda as submitted; Eddie Rey seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

**Approval of Meeting Minutes - Regular Board Meeting June 17, 2020**

Dawn Baird motioned to approve the previous meeting minutes as submitted; Gabe Sandoval seconded Motion.

Votes: AYES 4; NAYS 0; ABSTAINED 1 (Eddie Rey). Motion PASSED.

**REPORTS:**

**Financial:**

- **Monthly Report** – Bart Skidmore reported Quickbooks will be migrating to online. This will address current system challenges. Access can be given to individuals as necessary. Bart Skidmore stated he will continue to stay abreast of how the recently received federal funds should be spent.
- **2020-21 Budget** – Bart Skidmore noted all information has been sent to CSI, and he is not aware of any outstanding items.

**Director's Report:**

- **Parent Surveys** - Final surveys results are: 85% prefer in-person to online schooling, 75% prefer full days to half-days, and 65% prefer alternating days to alternating weeks.
- **Return to School Committee, Plans** - Keith Ouweneel reported that the committee continues to meet, and with the Board's approval he will post a video of the school's final plan to start this fall. Parents will be asked to decide which two days of a five-day school week they prefer for in-class instruction for the first four weeks of school. Selections must be made by July 17th. On August 17th, Chromebooks will be issued to students. Cohort A will start on August 18th, and Cohort B will begin on August 19th. This Cohort structure will continue until September 11th,

and if school is permitted to resume as normal, then full-day in-class instruction will commence September 14th. If classes are not permitted to resume as normal, parents would be asked to make a selection again. At any time, parents can elect to move their student out of in-class to full-time online instruction, however they will not be able to move into a class until the first four weeks are up.

Online school will have requirements in place, however the committee is still working on those requirements.

A video from the Health Subcommittee will also be posted on Monday (July 13) as well.

Monica Strass and Felicia Jaime will be informing parents of some of the health protocols that will be in place for this fall.

#### **Assistant Director's Report:**

- **Summer School** – Erin Keyes reported Summer School wrapped up last week. The IXL license does not expire for a year, so students can continue working online if they choose to do so.

#### **BOARD BUSINESS:**

##### **New Business:**

- **Return to School Plan Approval**

Cindy McNeal motioned to approve the Return to School Plan; Gabe Sandoval seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

- **Strategic Plan Discussion**

Cindy McNeal motioned for the Board to extend the 2019/20 Strategic Plan into the 2020/21 school year; Eddie Rey seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

- **Enrollment Policy Exhibit** - Keith Ouweneel informed the Board that CSI has requested the Letter of Intent to Enroll form be revised, removing the question regarding Special Needs/Services (IEP).

Cindy McNeal motioned to revise the Letter of Intent to Enroll by striking the IEP question from the form; Gabe Sandoval seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

- **2020/21 Board Officer**

Cindy McNeal motioned for Michelle Kline to remain as Board President; Eddie Rey seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

Gabe Sandoval motioned to appoint Dawn Baird as Community Member. Eddie Rey seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

Cindy McNeal motioned to appoint Jennifer Reid as Community Member. Eddie Rey seconded Motion.

Votes: AYES 4; NAYS 0. Motion PASSED.

Cindy McNeal motioned to approve the Officers slate: Michelle Kline, Board President; Dawn Baird, Vice President; Cindy McNeal, Secretary; Eddie Rey, Treasurer; and Gabe Sandoval, Member At-Large; Jennifer Reid, Member At-Large; Gabe Sandoval seconded Motion.

Votes: AYES 6; NAYS 0. Motion PASSED.

- **Firewall Purchase**

Dawn Baird motioned to approve the purchase of \$23K for the firewall and installation; Eddie Rey seconded Motion.

Votes: AYES 6; NAYS 0. Motion PASSED.

**ADJOURNMENT:**

Dawn Baird motioned to adjourn general meeting; Eddie Rey seconded Motion.

Votes: AYES 6; NAYS 0. Motion PASSED.

Meeting adjourned at 7:50 p.m.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Cindy McNeal, Board Secretary

A handwritten signature in red ink, appearing to be 'Cindy McNeal', is written below the text.