

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
Wednesday, December 9, 2020
General Meeting 6:00 p.m.
Location: Virtual--Link on CPA Website
<https://meet.google.com/dtp-ekqk-urq?hs=122&authuser=1>

ADMINISTRATIVE AND INFORMATIONAL MATTERS:

1. Meeting called to order at 6:04 p.m by Michelle Kline, Board President.
2. Board Members present: Michelle Kline, Dawn Baird, Cindy McNeal, Gabe Sandoval, and Eddie Rey. Quorum for the Board was met.
Staff/Administration present: Keith Ouweneel, Erin Keyes, Sandi MacGregor, and Bart Skidmore.
3. No public comment
4. Agenda Approval

Cindy McNeal motioned to approve the agenda. Eddie Rey seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

5. Approval of Previous Meeting Minutes - Regular Board Meeting November 11, 2020

Cindy McNeal motioned to approve the previous meeting minutes. Dawn Baird seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

REPORTS:

1. Financial:

- a. Monthly Report - Financials were shared with all Board members. Bart Skidmore reported the Budget-to-Actual financials were not available. Instead, he prepared a Year-over-Year report. Total assets are up 40% over last year. Gross revenue is up approximately 5%. Bart Skidmore noted 100% of the CRF grant has been spent, with \$66K of the grant going to labor costs.
- b. Governor's Budget update - Bart Skidmore reported that the Governor's budget includes a proposed \$975.12 increase in per-pupil funding for the next school year. He will know more in January about how things are shaping up.

2. Director:

- a. Monthly Report - Keith Ouweneel would like to share with parents on Friday or this upcoming Monday the plan to return in January. He stated he would like to start the second semester on the hybrid schedule to gauge the relative health of the community, then in February combine the cohorts. A fourth quarter calendar will be drafted in March.
- b. Staffing - Keith Ouweneel reported Jen Pilbeam will be moving back to her previous position as the RtI Coordinator. Several assessments are coming up, and her help is needed. Erika Sombolinnggi has been hired as the new 3rd grade teacher. She comes to CPA with several years experience.

3. Assistant Director's Report:

- a. Discipline Report - No discipline to report. Erin Keyes stated they have had to deal with a few "Safe to Tell" reportings of students making unkind and

inappropriate comments.

- b. Testing Update - Erin Keyes reported MOY Galileo results not available. Still wrapping up the second cycle of testing. Should have results by January. WIDA Access testing begins in January.

BOARD BUSINESS:

1. Old Business:

- a. Director's Evaluation - Michelle Kline noted the Director's Evaluation letter was sent out in this week's Monday Email Blast. Parents have over a month to submit their feedback.
- b. 3rd Quarter Calendar - The 3rd Quarter Calendar was shared with all Board members.

Eddie Rey motioned to approve the 3rd Quarter Calendar that was shared by Erin Keyes. Cindy McNeal seconded Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

2. New Business:

- a. CLCS Conference - The CLCS conference is scheduled for March 3 - 5, 2021. The conference will be virtual this year. Sandi MacGregor will contact CLCS regarding the cost for this year, and credits from last year's canceled conference.

ADJOURNMENT:

Dawn Baird motioned to adjourn the meeting at 6:47 p.m. Cindy McNeal seconded the Motion.

Votes: AYES 5; NAYS 0. Motion PASSED.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Cindy McNeal, Board Secretary

