

# The Clip Chart System

Monitoring behavior in a way that is accountable and respectful

**Crown Pointe Academy**

**Grades 2nd-4th**

Here's how it works:

1. A 12"x 50" laminated *clip chart* is located at the front of the classroom. The *clip chart* is divided into 7 sections (from top to bottom): outstanding; great job; good day; ready to learn; think about it; teacher's choice; and parent contact. Each student has a clothes pin with their name on it.
2. At the beginning of each day, students will have their clothespins clipped to the **ready to learn (green)** section of the clip chart.
3. During the day, if students exhibit positive behavior (above and beyond simple, everyday actions):
  - a. They move their clothes pins up to the **good day (yellow)** section of the clip chart.
  - b. If students continue exhibiting positive behavior (above and beyond simple, everyday actions), they then move their clothes pins up to the **great job (orange)** section of the clip chart.
  - c. The clip chart also allows for one additional move up for continued positive behavior, to the **outstanding (red)** section.
4. During the day, if students break a rule (minor infraction\*):
  - a. They move their clothes pins down to the **think about it (blue)** section of the clip chart.
  - b. If students have a second minor infraction on the same day, they move their clothes pins down to the **teacher's choice (purple)** section. This section gives the teacher latitude regarding the actual intervention employed (as not all students respond to the same consequence in the same way). Consequences may include: moving students to the focus area for the remainder of the class period and/or day; and students losing recess and completing a reflection form.
  - c. If students have a third minor infraction on the same day, they move their clothes pins down to the **parent contact (pink)** section. Parents/guardians will be contacted to discuss, and an after-school detention will be assigned.
5. Record keeping:
  - a. There will be a daily record taken down to track the students' behavior.
  - b. Before clothes pins are returned to the starting level of **ready to learn** the next day, students will record in their planner which section/color their behavior clip was on at the end of the day.

- c. Once scores have been recorded, the pins will be placed back on the **ready to learn** section to begin the new day.

Clothes pins will be moved either up or down (only one section at a time). On a positive note, if a student moved their clothes pin down a section, but improve their behavior during the day, they can move their clothes pin up a section.

In summary, during the day, the clothespins move up and down the chart based upon the behavioral choices each student makes. Good behavior causes the clothespin to move up one level. Conversely, inappropriate behavior will cause the clothespin to move down one level.

The Card Clip System was designed as a simple discipline strategy for promoting positive behavior, and managing minor infractions.

***\*Minor infractions: Will be addressed by classroom teachers according to the Clip Chart System. Teacher discretion will determine whether any of these minor infractions will lead to a student moving their clothes pins down a section.***

**Examples of Minor Infractions include, but are not limited to, the following:**

- Disorderly conduct (yelling, slamming; throwing; running in the halls)
- Causing minor damage to school property or property of others without intent to injure others
- Clowning around in class or halls
- Showing disrespect to an adult through face, body or action
- Chewing gum
- Failure to follow classroom and school rules
- Loitering in the school building or on school grounds
- Public display of affection
- Bullying; taunting; name calling
- Verbal interruption/distraction
- Out of seat without permission
- Throwing objects

***Major infractions: Will be addressed by the classroom teacher according to the Clip Chart System. Consequences for misbehavior will be given in the following incremental categories:***

**First offense:** One after school detention.

**Second offense:** After school detention and a parent conference where the student must be present.

**Third offense:** Two after school detentions, a parent teacher conference where the student must be present, and the development of a behavior plan.

**Fourth offense:** Suspension.

Additional suspensions will follow each three additional detentions. For any infractions warranting suspension or expulsion, the school will reference and follow **Colorado Revised Statute 22-33-106**.

**Examples of major infractions include, but are not limited to the following:**

- Any series of minor infractions or patterns of activity that is detrimental to the welfare or safety of other students or repeatedly interferes with a school's ability to provide educational opportunities to other students.
  - Punching, shoving, biting, or physically assaulting another student.
  - Willful destruction or defacing of school property (with intent to harm others).
  - Ridiculing others or using profane language or gestures.
  - Verbal intimidation or threats, physical intimidation, racial slurs, or sexual intimidation or harassment.
  - Theft.
  - Actions of continual willful disobedience or open persistent defiance of proper authority.
  - Cheating on a test or assignment; plagiarism.
  - Skipping a class.
  - Forgery.
  - Behavior on or off school property, which is detrimental to the welfare and safety of other students or school personnel.
  - Throwing objects that can cause bodily injury or damage property.
  - Lying.
  - Inappropriate possession or use of items at school (such as cell phones, Walkmans, CD players, etc.). Items will be confiscated and parents must come to the school to retrieve the item.
- Repeated uniform violations (10 violations of any category will lead to a detention).

**The following major infractions will be referred immediately to the school Director or Assistant Director for consequences:**

- Possession of matches or cigarette lighter (or other dangerous items).
- Leaving the school property without permission.
- Carrying, bringing, using or possessing on school property without authorization of the school: fireworks or any dangerous weapon or facsimile.
- Use or possession of tobacco products, alcohol, drugs or look-alike drugs.
- Committing extortion, coercion, or blackmail.

- Physically assaulting or causing bodily injury to an employee, a visitor, or another student.
- Verbally assaulting or threatening an employee, or a visitor.
- Repeated verbal intimidation or threats, physical intimidation, racial slurs, or sexual intimidation or harassment.
- Repeated bullying; taunting and name calling.
- Membership in a gang, a secret fraternity, sorority, or society, which is prohibited by law.
- Gambling or engaging in a game for the purpose of gaining money or property.

**Parents/guardians are notified of all major infractions. The school will reference and follow Colorado Revised Statute 22-33-106 for any infractions warranting suspension or expulsion.**

*Here is an example of our clip chart for your reference.*



