

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
Wednesday, January 13, 2021
General Session 6:00 PM
Location: Library or Virtual--Link on CPA Website

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order at 6:00 p.m. by Michelle Kline, Board President.
2. Roll Call: Michelle Kline, Dawn Baird, Gabe Sandoval, Cindy McNeal, and Eddie Rey. Quorum for the Board was met.
Staff/Administration present: Keith Ouweneel, Erin Keyes, Sandi MacGregor, and Bart Skidmore.
3. Public Comments: None.
4. Agenda Approval:

Dawn Baird motioned to approve the agenda. Cindy McNeal seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

5. Approval of Previous Meeting Minutes Regular Board Meeting December 9, 2020:

Dawn Baird motioned to approve the previous board minutes. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

REPORT:

1. Financial
 - a. Monthly Budget Report: Bart Skidmore shared the December financials noting the budget is looking solid. The projected Fund Balance increase is approximately \$79K.
Bart Skidmore reviewed the Investment Schedule noting interest rates are down. He stated moving funds to a 2-3 year "Agency Paper" with Gill Capital Partners would yield a better return.
Bart Skidmore reviewed the Revised Appropriating Resolution stating if the resolution is adopted prior to January 31st, no reason needs to be noted.
Bart Skidmore reported that round two of the ESSER grant funds will be \$200-\$300K and the deadline to spend those funds will be FY 2023.
 - b. Governor's Budget update: The proposed Governor's Budget is posted on CDE's website. Bart Skidmore stated he would have a better idea in April on how things are shaping up regarding K-12 funding for the upcoming year.

Dawn Baird motioned to amend the agenda to include the Appropriating Resolution under New Business. Cindy McNeal seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

2. Director

- a. Monthly Report: Keith Oweneel informed the Board that all staff will be receiving one day of per diem pay for January 15th. The day was originally scheduled as "No School", however with the hybrid schedule for January, staff is now working that day.

Keith Oweneel stated he is looking at purchasing forty more Chromebooks to have on-hand due to the number of machines that have had to be replaced this year.

Keith Oweneel informed the Board that BAAC will be redesigning this year's survey to reflect how Covid has affected delivering education in this specific school year.

Keith Oweneel stated that 6th grade families were sent information regarding Nathan McCurdy's service, and staff will have coverage if they wish to attend.

- b. Staffing: Erika Sombolinggi started this month as the 3rd grade teacher, and Jen Pilbeam has moved back into her previous role as ELA/RtI teacher.

3. Assistant Director's Report

- a. Discipline Report: No discipline to report.
- b. Testing Updates: Erin Keyes reported that testing for WIDA has begun. CPA has approximately 90-100 students who need to be screened. CDE has extended the window deadline since assessment must be done in person.

Erin Keyes shared the Galileo results from the first MOY test, noting very small movement in overall percentages. She is continuing to monitor math scores from test-to-test. She also noted she is looking at NWEA to replace Galileo as CPA's diagnostics test starting next year.

Erin Keyes stated CMAS tests for grades 3-8 in math and language arts, and 8th grade for science, are scheduled to take place in April. Test results will be used for data only. The state has indicated CMAS will have no impact on school accountability this year.

BOARD BUSINESS:

Old Business:

1. Director's Evaluation: Dawn Baird reported that no letters have been received from parents. Michelle Kline stated she will prepare a written letter to the Director based on the evaluations received from the Board.
2. 3rd Quarter Calendar: The calendar has been sent via email blast and is posted on the website.
3. CLCS Conference: Conference is virtual this year. Dates are March 3-5 from 8:30-4:30 p.m. Michelle Kline stated that if someone is interested in attending to let Sandi MacGregor know before the end of the month.
4. Parent Volunteer Hours:

Dawn Baird motion to waive Parent Volunteer hours for the 2020/2021 school year. Cindy McNeal seconded the motion. Motion passed. Votes AYES 5; NAYS 0

New Business:


1. 4th Quarter Calendar: Keith Ouweneel stated he would have information for families regarding the 4th Quarter Calendar in March.
2. Appropriating Resolution:

Dawn Baird motion to approve the Revised Appropriating Resolution. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 5; NAYS 0

The Board reviewed the Investment Schedule dated 12/31/2020.

ADJOURNMENT:

Dawn Baird motion to adjourn the meeting at 7:40 p.m. Eddie Rey seconded the motion. Motion passed. Votes AYES 5; NAYS 0

A handwritten signature in blue ink, appearing to be "Eddie Rey", is written on the page.

