

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
Wednesday, April 14, 2021
General Session 6:00 PM
Location: CPA Library and Virtual (Link on CPA Website)

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order at 6:15 p.m. by Michelle Kline, Board President.
2. Roll Call: Michelle Kline, Dawn Baird, Gabe Sandoval, and Eddie Rey. Cindy McNeal absence excused.
3. Quorum for the Board was met.
Staff/Administration present: Keith Oweneel, Erin Keyes, Sandi MacGregor, and Bart Skidmore.
4. Public Comments: None.
5. Agenda Approval:

Dawn Baird motioned to approve the agenda as submitted. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

6. Approval of Previous Meeting Minutes for Regular Board Meeting March 10, 2021:

Eddie Rey motioned to approve the previous Board minutes. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

REPORT:

1. Financial Report
 - a. Monthly Budget Report: Bart Skidmore shared the March financials stating, "Financials are solid". Bart Skidmore reported he is anticipating \$300K in ESSER III funds to be received. Furthermore, FY22 PPR is reflected in the budget. Bart Skidmore noted the deadline to submit the final budget to CSI is not due until June 30th.
 - b. Governor's Budget Update: Bart Skidmore stated he will continue to monitor what is happening in legislation regarding the State's budget.
2. Director's Report
 - a. Monthly Report: Keith Oweneel reported staff have started to make decisions on whether they will be returning for the 21/22 school year. Morgan Camp is moving out-of-state and the interviewing process has begun for her position. Furthermore, a position will be posted for a second Middle School Math teacher. Any assistant positions will be addressed in June.
Kieth Oweneel noted he has begun looking at options to hold end of year Kindergarten Graduation and 8th Grade Continuation.

- b. Staff Vaccination Update: Keith Ouwenel informed the Board the vast majority of staff have been vaccinated. Staff members will no longer need to quarantine if exposed to Covid unless they are exhibiting symptoms.
 - c. Spanish Trip Update: Sandi MacGregor reported she has spoken directly to all the families who had a student scheduled to travel to Costa Rica last summer. The vast majority of families have elected to cancel and receive a refund. CPA has processed refund checks to families that had "personal money" in the Spanish account. EF Tours have begun the process of refunding money paid directly into EF Tours. CPA will be covering the cancelation fee.
Sandi MacGregor also noted that due to the uncertainty of travel restrictions and for cautionary purposes, all but one family that had students scheduled to travel to the Dominican Republic have already canceled or have had their voucher applied to a future EF Tour.
3. Assistant Director's Report
- a. Discipline Report: Erin Keyes noted there are no formal disciplinary actions to report.
 - b. Testing Update: Erin Keyes reported CMAS testing has begun with 3rd, 4th, and 5th grade testing this week. Middle school students will start next week. Grades 4th, 6th, and 8th will be tested in math. Grades 3rd, 5th, and 7th in language arts. 8th grade students will also need to test in science. Parents can elect to have their student test in both math and language arts. The testing window is five weeks.

BOARD BUSINESS:

Old Business:

- 1. Election Update: Information will be sent out in the upcoming email blast.
- 2. Call for Candidates Deadline: Deadline for new Board member candidates submissions is April 26th.
- 3. Publish Candidates Date: Candidate list will be published April 27th.
- 4. Meet the Candidates Date: TBD
- 5. Ballot Mailing/Return Dates: TBD

New Business:

- 1. Parent/Staff/Student Surveys:
- 2. Policy Governing Fingerprint-based Criminal History Record Information (CHRI) 1st Reading:

Dawn Baird motioned to waive 1st reading of the policy governing Fingerprint-based Criminal History Record Information (CHRI). Gabe Sandoval seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

Dawn Baird motioned to approve the policy governing Finger-based Criminal History Record Information (CHRI) as submitted. Eddie Rey seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

ADJOURNMENT:

Dawn Baird motioned to adjourn the meeting. Gabe Ssandoval seconded the motion.
Motion passed. Votes AYES 4; NAYS 0

Meeting adjourned at 8:04 p.m.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Michelle Kline, Board President

A handwritten signature in black ink, appearing to read "Michelle Kline", is positioned below the text "Reviewed By: Michelle Kline, Board President". The signature is fluid and cursive.

