

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
Wednesday, January 12, 2022
General Session 7:00 PM
Location: Expo or Virtual – Link on PCA Website

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order at 7:07 p.m. by Michelle Kline, Board President.
2. Roll Call: Michelle Kline, Dawn Baird, Cindy McNeal, Eddie Rey and Gabe Sandoval.
Quorum for the Board was met.
Staff/Administration present: Keith Ouweneel, Erin Keyes, Sandi MacGregor, and Bart Skidmore.
3. Public Comments: None.
4. Agenda Approval:

Cindy McNeal moved to amend the agenda and add under New Business, #3, Revised Appropriating Resolution . Dawn Baird seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

5. Approval of Previous Meeting Minutes:
 - a. Meeting November 13, 2021

Gabe Sandovla motioned to approve the November 13, 2021 minutes. Eddie Rey seconded the motion. Motion passed. Votes AYES 4; NAYS 0; ABSTAINED 1 (Dawn Baird).

- b. Meeting minutes December 8, 2021

Gabe Sandoval motioned to approve the December 8, 2021 minutes. Dawn Baird seconded the motion. Motion passed. Votes AYES 3; NAYS 0; ABSTAINED 2 (Cindy McNeal and Eddie Rey).

REPORTS:

1. Financial
 - a. Monthly Budget Report: December Financials were shared with the Board, along with the check register for September through December. Bart Skidmore noted the Revised Appropriating Resolution now included the Building Fund of \$380K. Bart Skidmore informed the Board he will have a draft budget for FY23 next month, noting ESSER III funds were split over two years and will be included in the budget.
 - b. Governor's Budget Update: Bart Skidmore stated there are no new updates regarding the Governor's Budget.
2. Director's Report
 - a. Monthly Report: Included in the Board packet. Keith Ouweneel reported a new video was recorded today regarding Covid protocols, which will go out to parents tomorrow. The main focus is on keeping school open.

Keith Oweneel noted the Upland Development passed Westminster City Council with a 5-2 vote.

- b. Staffing: Keith Oweneel informed the board that Erin Marine has been hired as an In-House Substitute.

3. Assistant Director's Report

- a. Discipline Report: Erin Keyes reported there are no formal discipline issues and students are off to a good start this semester.
- b. Assessment Update: Erin Keyes stated ACCESS testing is being administered, and the second benchmark of MAP testing will begin next week. Results should be ready to share at the next month's meeting. Erin Keyes noted CMAS is scheduled for April.

BOARD BUSINESS:

1. Old Business

- a. Director's Evaluation - Michelle Kline thanked the Board for completing their Director's Evaluation forms, and stated she will complete the formal evaluation letter to the Director.
- b. CLCS Conference - Michelle Kline stated if anyone is interested in attending the conference to let Sandi MacGregor know and she will complete the registration.
- c. LED Sign - Keith Oweneel reported the sign has shipped to Colorado Springs and we are awaiting confirmation of installation date.

2. New Business

- a. HVAC Upgrades: Keith Oweneel stated Mountain Air came out to look at HVAC and a quote is pending.

Gabe Sandoval motioned to approve expenditure of up to \$125K to replace one RTU. Dawn Baird seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

b. Director's Contract

Cindy McNeal motioned to approve the prepared contract. Eddie Rey seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

c. Revised Appropriating Resolution

Cindy McNeal motioned to approve the Revised Appropriating Resolution Fund Budgets dated January 12, 2022 in the amount of \$6,153,152. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

Next Regular Board meeting is scheduled for February 16, 2022 at 6:00 p.m. in the Expo room.

ADJOURNMENT:

Eddie Rey moved to adjourn at 8:07 p.m. Dawn Baird seconded the motion. Motion passed. Votes AYES 5; NAYS 0

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Cindy McNeal, Board Secretary

