

Crown Pointe Academy of Westminster  
Academy Board Meeting Minutes  
Wednesday, May 11, 2022  
General Session 6:00 PM  
Location: Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order at 6:04 p.m. by Michelle Kline, Board President.
2. Roll Call: Michelle Kline, Dawn Baird, Cindy McNeal, Eddie Rey and Gabe Sandoval.  
Quorum for the Board was met.  
Staff/Administration present: Keith Oweneel, Erin Keyes, and Sandi MacGregor.  
Guest: Tatiana Lozano
3. Public Comments: None.
4. Agenda Approval:  
Cindy McNeal motioned to approve the agenda with the following addenda: strike Financial item #1b; add #2 Audit under New Business; add #3 Budget Resolution under New Business. Eddie Rey seconded the motion. Motion passed. Votes AYES 5; NAYS 0.
5. Approval of Previous Meeting Minutes: Regular Board Meeting April 13, 2022  
Eddie Rey motioned to approve the previous Board minutes. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

REPORTS:

1. Financial
  - a. Monthly Budget Report: March Financials were shared with the Board. Keith Oweneel noted a revision has been made to the fund balance due to the additional At-Risk Funding received.
2. Director's Report
  - a. Monthly Report: Included in the Board packet. Keith Oweneel stated lots of year-end events are happening: field day, PTA Fun Run, softball for middle school, field trips, along with one last video to wrap up the year.
  - b. Staffing Update: Keith Oweneel reported interviews for the 3rd grade teacher position will begin soon. There are two assistant positions to be filled (2nd & 5th) as well as the night custodian position.
  - c. Uplands update: Keith Oweneel reported negotiations continue regarding the purchase of land. A vital part of the negotiations revolve around parcel C being included in the ODP (Official Development Plan).  
Keith Oweneel noted the traffic study has been conducted and he's awaiting the report from Felsburg, Holt & Ullevig.
3. Assistant Director's Report
  - a. Discipline Report: Erin Keyes stated three middle school students have received after-school detentions. Students are now also receiving lunch detentions for minor infractions.

- b. Testing Updates: Erin Keyes reported CMAS has wrapped up. Test administration went smoothly this year. DIBELS testing for grades K-5 also concluded last week. End-of-year MAP testing will be completed next week.

#### BOARD BUSINESS:

##### Old Business

1. Board Election Results: Eddie Rey has retained his seat and Tatiana Lozano has been newly elected.
2. Student/Parent/Staff Surveys: Comments from the surveys will be reviewed in June. The Board will look at procedural changes for next year.
3. Board/Staff End-Of-Year Social: Cindy McNeal announced the event is scheduled for May 26th at Flight Co Brewing.

##### New Business

1. Board Retreat: Keith Ouweneel stated he will finalize the retreat with John Brendza for July 27, 2022 from 5:30-9:30. Location is TBD.
2. Audit:  
Dawn Baird moved to approve Hoelting & Co as this year's auditor for \$7950.00. Eddie Rey seconded the motion. Motion passed. Votes AYES 5; NAYS 0.
3. Budget Resolution:  
Eddie Rey motioned to approve the Appropriating Resolution 2022/2023 Fund Expenditure Budgets with total appropriation of \$6,375,772. Dawn Baird seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

#### ADJOURNMENT:

Cindy McNeal moved to adjourn at 7:33 p.m. Dawn Baird seconded the motion. Motion passed. Votes AYES 5; NAYS 0

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Cindy McNeal, Board Secretary

