

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
Wednesday, June 15, 2022
General Session 6:00 PM
Location: Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order at 6:07 p.m. by Michelle Kline, Board President.
2. Roll Call: Board members present were Michelle Kline, Dawn Baird, Eddie Rey and Gabe Sandoval. Cindy McNeal was absent (excused). Quorum for the Board was met. Staff/Administration present: Keith Oweneel, Sandi MacGregor, and Bart Skidmore. Guest: Tatiana Lozano and Bill Marrs
3. Public Comments: Keith Oweneel presented a plaque to Gabe Sandoval for his time and commitment while serving as a Board Member.
4. Agenda Approval:
Eddie Rey motioned to approve the agenda as submitted. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 4; NAYS 0.
5. Approval of Previous Meeting Minutes from Regular Board Meeting, May 11, 2022:
Dawn Baird motioned to approve the previous Board minutes as submitted. Eddie Rey seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

REPORTS:

1. Financial
 - a. Monthly Budget Report: May financials were shared with the Board. Bart Skidmore stated the budget includes a breakdown of the reserve/fund balances, noting the unrestricted/unreserved cannot be more than 15% of the fund balance. Cash on hand at the end of May was \$2.6 million. There is a lag in receiving reimbursement for food service expenses, so Bart will end up transferring funds into the food service account at the end of the year to balance it. Furthermore, Bart Skidmore reported that the Mill Levy Equalization for FY23 will be approximately \$800/student.
2. Director's Report
 - a. Monthly Report: Included in the Board packet. Keith Oweneel shared a draft master schedule. Elementary Specials classes will return to a rotating schedule. Middle school students will be able to choose an elective. Keith Oweneel stated the contract with the Uplands is still not finalized. However, CPA will be receiving \$50K from the Charter School Growth Fund within the next couple of weeks, which will be used to offset some of the expenses already incurred.
 - b. Staffing/Hiring: Keith Oweneel reported that interviews for assistants were held. Reference checks will be done and offers will be made to fill the 2nd and 5th grade positions, along with the hiring of an additional middle school assistant.
 - c. End of the Year Activities: Keith Oweneel stated the year ended on a good note. AJ Varner did a great job with field day, the PTA Fun Run was a success, and Kindergarten graduation and 8th Grade Continuation went well.
3. Assistant Director's Report

- a. Discipline Report: Keith Oweneel reported there was one suspension at the end of the year.
- b. EOY Testing: Keith Oweneel reported End-of-year MAP testing results will be shared at the next meeting. CMAS results are not available yet.
- c. Summer School: Keith Oweneel noted there are approximately 80 students attending summer school. Keith Oweneel thanked the staff who volunteered to run the classes this summer.

Keith Oweneel stated he is looking forward to bringing back the music programs, the Back-to-School Picnic, and other events that have not been held the last couple of years.

BOARD BUSINESS:

Old Business

1. Board Governance Training/Board Retreat: Michelle Kline noted Board training is scheduled with John Brendza for July 27, 2022 from 5:30-9:30 pm, location TBD. Topics of discussion: Review of Strategic Plan, Expansion Dos & Don'ts, Trends on Charter Schools growth and finance.

New Business


1. Narcan Policy (1st Reading):
Eddie Rey moved to approve the 1st Reading of the Narcan Policy. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 4; NAYS 0.
2. 2022-23 Officers Discussion:
Discussion of Board officers retaining their current positions. Final decision to be made at the next Board meeting.

Executive Session per C.R.S. 24-6-402 for the purpose of discussing personnel matters was not needed. All the Board members received a copy of the original surveys, and there are no further issues to address. The Board of Directors Code of Conduct Policy will be updated to include a confidentiality clause. An Executive Session will be held to discuss comments on future surveys, prior to the surveys being redacted. Surveys will then be shared electronically.

ADJOURNMENT:

Dawn Baird moved to adjourn at 7:59 p.m. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 4; NAYS 0

Prepared By: Sandi MacGregor, Executive Secretary
Reviewed By: Michelle Kline, Board President



07/27/22