

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
Wednesday, August 10, 2022
General Session 6:00 PM
Location: Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order at 6:09 p.m. by Dawn Baird, Board Vice President.
2. Roll Call: Board members present were Dawn Baird, Eddie Rey, Gabe Sandoval, Bill Marrs and Tatiana Lozano. Quorum for the Board was met.
Michelle Kline and Cindy McNeal were absent (excused).
Staff/Administration present: Keith Ouweneel, Erin Keyes, Jason Chesser, Sandi MacGregor, and Bart Skidmore.
3. Public Comments: None.
4. Agenda Approval:
Eddie Rey motioned to approve the agenda. Gabe Sandoval seconded the motion.
Motion passed. Votes: AYES 5; NAYS 0.
5. Approval of Previous Meeting Minutes from Regular Board Meeting, July 27, 2022:
Gabe Sandoval motioned to approve the previous Board minutes. Bill Marrs seconded the motion. Motion passed. Votes AYES 4; NAYS 0; ABSTAINED 1 (Dawn Baird).

REPORTS:

1. Financial
 - a. Monthly Budget Report: July financials were shared with the Board.
Bart Skidmore advised the Board to move \$700K-\$750K from MidWest One to the Colo Trust account.
Bart Skidmore noted the annual financial audit with Hoelting & Company is in process.
2. Director's Report
 - a. Monthly Report: Included in the Board packet. Keith Ouweneel stated that staff returned this week. Enrollment is expected to be as projected.
 - b. Staffing: Keith Ouweneel noted all positions, except the middle school math teaching position, have been filled.
 - c. Back-to-School: Keith Ouweneel stated Back-to-School night will be held on Tuesday, August 16th, starting at 6:30 p.m. There will be a brief welcome back address in the gym, followed by individual class/grade sessions in classrooms from 7:00-8:00 p.m
 - d. Uplands: Keith Ouweneel reported negotiations are continuing with the developer.
3. Assistant Director's Report
 - a. CMAS: Erin Keyes reported CMAS results are embargoed until August 17th. Results will be provided at the next meeting.
Erin Keyes reported that she and Jason Chesser attended a Crisis Prevention training regarding safety of students and staff.

BOARD BUSINESS:

1. Old Business

- a. Strategic Plan Test Score Update: Tabled until the September Board meeting.
- b. School Store Athletic Shorts: Keith Ouweneed presented the two samples of shorts provided by Gemini Imprints and will ask for more samples. Board will review the Uniform Policy at the next meeting.
- c. Teacher/Board Presentations: The Board would like the following teachers to be present: A.J. Varner, Hiram Garza, Danielle Smeltzer, Julie Southern, Lisa Gjellum, William Gonzalez, and Lucia Santiago.

1. New Business

- a. Parent Volunteer Hours: Commitment hours will return to 30 hours for single-household families and 60 hours for two-household families (commitment hours were reduced during Covid). Jason Chesser will reach out to Watch D.O.G.S to obtain program information designed to get more fathers active in their students' school.
- b. Remote Learning Policy:
Eddie Rey moved to approve the first reading of the Remote Learning Policy. Tatiana Lozano seconded the motion. Motion passed. Votes AYES 5; NAYS 0.
- c. Music Equipment:
Eddie Rey motioned to approve the purchase of up to \$12K for music equipment. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 5; NAYS 0.
- d. Staff Sign-on Bonus: Due to the financial position of CPA and the base increase for new teachers moving forward, Keith Ouweneel recommended the Board give staff a sign-on bonus.
Tatiana Lozano motioned to approve a sign on bonus of \$2190.00 per employee. Bill Marrs seconded the motion. Motion passed. Votes AYES 4; NAYS 0; ABSTAINED 1 (Gabe Sandoval).

ADJOURNMENT:

At 7:37 p.m. Bill Marrs moved to adjourn. Tatiana Lozano seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Dawn Baird, Board Vice President

