

Crown Pointe Academy of Westminster  
Academy Board Meeting Minutes  
Wednesday, October 12, 2022  
General Session 6:00 PM  
Location: Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order: Meeting called to order at 6:01p.m. by Michelle Kline, Board President.
2. Roll Call: Board members present; Michelle Kline, Dawn Baird, Cindy McNeal, Gabe Sandoval, and Bill Marrs. Quorum for the Board was met.  
Tatiana Lozano was absent (excused).  
Staff/Administration in attendance: Keith Ouweneel, Jason Chesser, Sandi MacGregor, Bart Skidmore and Danielle Smeltzer.  
Guests in attendance: Megan Marrs (former CPA student) and Anastasia Hawkins (Director of Governance with CSI).
3. Public Comments: Megan Marrs stated she was present to observe the Board meeting as part of a teacher education class she is in.  
Michelle Kline stated it has been wonderful to see the community service projects William Gonzalez has organized for middle school students to participate in.
4. Agenda Approval:  
Dawn Baird motioned to approve the agenda as submitted. Gabe Sandoval seconded the motion. Motion passed. Votes: AYES 5; NAYS 0.
5. Approval of Previous Board Meeting Minutes (September 14, 2022):  
Cindy McNeal to approve the previous Board minutes. Dawn Baird seconded the motion. Motion passed. Votes AYES 4; NAYS 0; ABSTAINED 1 (Bill Marrs, who was absent for the September Board meeting).

6:08 p.m. - Board member Eddie Rey joined the meeting.

REPORTS:

1. Financial
  - a. Monthly Budget Report: Bart Skidmore shared September financials with the Board, noting that allocation for IDEA B increased this year. Projections show an increase in the fund balance. Bart Skidmore suggested looking at increasing the amount of the school stipend given to students who participate in the Spanish trip.
  - b. Audit: Bart Skidmore shared the final audit report, noting CPA received an unqualified opinion - clean report from Hoelting & Company. Bart Skidmore stated that due to Governmental Accounting Standard Board (GASB), Crown Pointe Academy's net position is a negative \$1.7M, however that is based on the PERA disclosure and with that removed, CPA would show a net position of positive \$4.1M.
2. Director's Report
  - a. Monthly Report: Included with Board packet. Keith Ouweneel gave thanks to everyone who assisted Mrs. Strick in getting the library in order.
    - i. SPED Report: Danielle Smeltzer reviewed the current number of students receiving special education services, which is approximately 20% of the school population. There continues to be a growing need

for speech therapy.

- b. Staffing/Hiring: Keith Oweneel noted the middle school math teaching position has been reposted.
- c. Enrollment: Keith Oweneel reported current enrollment is 458.
- d. Fall Conferences/Activities Update: Keith Oweneel stated the fall conferences were busy this year, with a number of parents attending.  
The Administrator Mentoring Cohort was held in the library.  
Norma Martinez has organized Cafe Con Pon, which is primarily for Spanish-speaking parents to meet. School safety was the main topic of discussion.  
Mr. Varner has organized a soccer club for students grades K-8.  
Quick Start is being offered to students grades K-8 who need additional help.
- e. Projects Update: Keith Oweneel informed the Board that CPA's portion of Parcel C will not be included in the ODP. CPA would submit any application necessary to the City for water/sewer and development plans.
- f. Grant Update: Keith Oweneel reported that there are plans to visit a few preschools to get ideas for the new building. Applying for grants will not begin until next year.

3. Assistant Director's Report

- a. Discipline Report: Included with Board packet.
- b. School Performance Framework: Keith Oweneel stated teachers have used the Schools Performance data to get Quick Start rolling.

Jason Chesser informed the Board a new program, WATCH D.O.G.S, which is designed to get more dads involved with their students, will kick off on November 17th. So far, over 40 parents and 55 students are scheduled to attend.

BOARD BUSINESS:

1. Old Business

- a. Uniform Policy:  
Cindy McNeal motioned to approve the 1st Reading of the Uniform Policy. Eddie Rey seconded the motion. Motion passed. Votes AYES 6; NAYS 0.  
Board Self Evaluation: Michelle Kline will send out the Board Self Evaluation for each Board member to complete by the next meeting.
- b. Board Self Evaluation: Michelle Kline stated she has received each of the Board's Self Evaluations except for Bill Marrs; he was unable to access the document.
- c. Board Expertise and Experience Survey: The Board Expertise and Experience Survey was reviewed. Michelle Kline will finalize the survey.

1. New Business

- a. Winter Board/Staff Social: The event is scheduled for December 16th, starting at 5:00 p.m. at Flight Co.
- b. Subcommittee Membership
  - i. BAAC - Michelle Kline and Dawn Baird
  - ii. Fundraising - Cindy McNeal and Tatiana Lozano
  - iii. Facilities - Gabe Sandoval and Eddie Rey
  - iv. Building Corp - Michelle Kline and Bill Marrs

- c. November 9th Live CSI Board Training
- d. CLCS Conference 2/28/23 through 3/1/23 @ Westin Westminster: Early Bird registration is open. Michelle Kline will be available to attend 3/1/23. Jason Chesser will attend.
- e. Family and Medical Leave Insurance (FAMLI)  
Dawn Baird motioned to opt out of FAMLI. Bill Marrs seconded the motion.  
Motion passed. Votes AYES 6; NAYS 0.

ADJOURNMENT:

At 8:52 p.m. Dawn Baird moved to adjourn. Eddie Rey seconded the motion. Motion passed.  
Votes AYES 6; NAYS 0.

Prepared By: Sandi MacGregor, Executive Secretary  
Reviewed By: Cindy McNeal, Board Secretary

A handwritten signature in dark ink, appearing to be "Cindy McNeal", with a long horizontal flourish extending to the right.

