

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
Wednesday, December 14, 2022
General Session 6:00 PM
Location: Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order: Meeting called to order at 6:03 p.m. by Michelle Kline, Board President.

REPORTS:

1. Financial
 - a. Monthly Budget Report: Bart Skidmore shared November financials with the Board, stating year-over-year revenue and expenses are comparable to the previous year.
Bart Skidmore noted the transfer of funds from MidWest One to ColoTrust was completed last month.
 - b. Governor's Budget: Bart Skidmore estimated PPR FY24 will be over \$10K per student.

ADMINISTRATION AND INFORMATIONAL MATTERS (continued):

2. Roll Call: Board members present; Michelle Kline, Gabe Sandoval, Tatiana Lozano and Bill Marrs. Dawn Baird and Cindy McNeal absent (excused). Quorum for the Board was met.
Staff/Administration in attendance: Keith Ouweneel, Erin Keyes, Jason Chessser, Sandi MacGregor, Bart Skidmore, and Hiram Garza.
3. Public Comments: None
4. Agenda Approval:
Tatiana Lozano motioned to approve the agenda. Bill Marrs seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.
5. Approval of Previous Board Meeting Minutes (November 9, 2022):
Gabe Sandoval motioned to approve the previous Board minutes. Tatiana Lozano seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

REPORTS (continued):

2. Director's Report
 - a. Monthly Report: Included with Board packet.
 - b. Staff Presentation - Middle School Music Lab performed before the Board.
Hiram Garza talked about the different instruments the students use and what instruments he would like to add to the music program.
 - c. Activities Update: Keith Ouweneel informed the Board Science Fair has been revamped and presentations for grades 5th-8th are being held in the cafeteria. The World Cup event put on by A.J Varner was well received.
Jason Chessser noted the Watch DOGS event had over 40 father/father figures attend, with 15 of those attendees having already signed up to volunteer for a day.
 - d. Projects Update: Keith Ouweneel informed the Board that a pre-application with the City is scheduled for Thursday. CPA will need to work with the City directly

for utilities, but all other plans are through the State. Looking at a July closing for the land purchase.

3. Assistant Director's Report

- a. Discipline Report: Included with Board packet. Jason Chesser reported behaviors causing suspensions were down in November. Excessive tardies are from a handful of families. Students are given a reflection sheet to complete, then a parent is required to sign.
- b. Assessment Update: Erin Keyes stated testing for DIBELS will be wrapping up. Many students are making progress. Scores are comparable with the District and other CSI schools. Erin Keyes shared a briefing report she received from NWEA, which shows recovering student achievement lost during the pandemic could take up to five years.

BOARD BUSINESS:

Old Business

1. Winter Board/Staff Social: Keith Ouweneel noted 80 people signed up to attend the event this Friday.
2. Director's Letter and Evaluation Process: Michelle Kline stated she was informed by Dawn Baird that only one letter was received, however it was not signed. Michelle Kline noted she will prepare the Director's Evaluation followed by a contract offer.
3. Policy Review/Updates - 1st Reading
 - a. Community Use of School Facilities (last revised 2015)
 - b. Facility Use Fee Schedule (unknown date of revision)
 - c. Finance and Accounting Policy (last revised 2015)
 - d. School Attendance Policy (last revised 2015)
 - e. Before and After Hours Supervision Policy (last revised 2015)

Bill Marrs motioned to approve the 1st Reading of policies a-e with the modifications discussed and noted. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

New Business

1. Board Election - Michelle Kline reported Gabe Sandoval has submitted his Declaration of Candidacy. Friday is the deadline for submissions. If no others are received, Gabe Sandoval will replace Eddie Rey as Board Treasurer.
2. Policy Review/Updates - 1st Reading
 - a. Publication and Advertisement Policy (last revised 2015)
 - b. School Volunteers Policy (last revised 2015)
 - c. Public Information Policy (last revised 2015)
 - d. Approval of Handbooks and Directives (last revised 2015)

Gabe Sandoval motioned to approve the 1st Reading of policies a-d. Bill Marrs seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

EXECUTIVE SESSION:

At 7:54 p.m. Bill Marrs motioned to move into Executive Session regarding acquisition, transfer, or sale of property pursuant to C.R.S. §24-6-402(4)(a). Gabe Sandoval seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

At 8:31 p.m. Tatiana Lozano motioned to move out of Executive Session and back to Regular Session. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

ADJOURNMENT:

At 8:31 p.m. Bill Marrs moved to adjourn. Tatiana Lozano seconded the motion. Motion passed. Votes AYES 4; NAYS 0.

Prepared By: Sandi MacGregor, Executive Secretary
Reviewed By: Michelle Kline, Board President



