

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
Wednesday, February 8, 2023
General Session 6:00 PM
Location: Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order: Meeting called to order at 6:00 p.m. by Michelle Kline, Board President.
2. Roll Call: Board members present; Michelle Kline, Dawn Baird, Gabe Sandoval, Tatiana Lozano, Cindy McNeal, and Bill Marrs. Quorum for the Board was met.
Staff/Administration in attendance: Keith Oweneel, Erin Keyes, Jason Chessser, Sandi MacGregor, and Bart Skidmore.
3. Public Comments: None
4. Agenda Approval:
Cindy McNeal motioned to approve the agenda. Gabe Sandoval seconded the motion. Motion passed. Votes: AYES 6; NAYS 0.
5. Approval of Previous Board Meeting Minutes
 - a. January 11, 2023 Meeting
Dawn Baird motioned to approve the previous Board minutes. Tatiana Lozano seconded the motion. Motion passed. Votes AYES 5; NAYS 0; ABSTAINED 1 (Bill Marrs).

REPORTS:

1. Financial
 - a. Monthly Budget Report: Bart Skidmore shared January financials with the Board, noting year-over-year revenue is comparable for the same time period – 59.8% this year compared to 58.32% last year. Approximately \$20K will be coming in from ECF (Emergency Connectivity Fund). The five-year projected budgets do not include any estimated interest payments regarding the land purchase. Bart Skidmore informed the Board the legislature has introduced SB23-099, which would increase funding for children who receive special education services. He will continue to monitor the outcome of this bill.
2. Director's Report
 - a. Monthly Report: Included with Board packet.
 - b. Staff Presentation - Keith Oweneel reviewed the increase in staff and budget from previous years. Review of Administrative Organizational Chart in preparation for land purchase and the expansion of the school.
 - c. Uplands Update - Keith Oweneel reported the contract for the land purchase has been reviewed. Will bring final agreement before the Board as soon as it's received. Closing possibly July 13th/14th.

Bill Marrs exited the meeting at 7:05 p.m.

3. Assistant Director's Report
 - a. Discipline Report: Included with Board packet. Jason Chessser reported tardy trends from 2018/2019 and 2019/2020 about the same as this year, but discipline trends have changed. He is working proactively to address issues.

- b. Testing Updates: Erin Keyes reported Winter MAP testing has been completed. CPA now has a full year of data to compare year-to-year. Erin Keyes noted administration will celebrate student growth by distributing t-shirts to students who met their goals. Parents will receive a copy of their student's goals and MAP testing data during Parent-Teacher conferences.
- c. Program Updates: CPA will be hosting Astronomy Night on March 28th.

BOARD BUSINESS:

Old Business:

- 1. CLCS Conference - Michelle Kline stated she will be attending the conference on Wednesday, March 1st. Jason Chesser will be attending both days, February 28th and March 1st
- 2. Policy Review/Updates - 2nd Reading
 - a. Social Media Policy (last revised 2015). Dawn Baird motioned to approve the 2nd Reading of the Social Media Policy. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

New Business:

- 1. Policy Review/Updates - 1st Reading
 - a. Personnel Records
 - b. Exit Interview
 - c. Internal Audits Policy
 - d. Automatic External Defibrillator Policy (New Policy)Dawn Baird motioned to approve the 1st Reading of policies a-d. Gabe Sandoval seconded the motion. Motion passed. Votes AYES 5; NAYS 0.
- 2. Director's Contract: Board will discuss further at next meeting.

ADJOURNMENT:

At 8:11p.m. Tatiana Lozano motioned to adjourn. Cindy McNeal seconded the motion. Motion passed. Votes AYES 5; NAYS 0.

Prepared By: Sandi MacGregor, Executive Secretary
Reviewed By: Cindy McNeal, Board Secretary

