

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
Wednesday, May 10, 2023
General Session 6:00 PM
Location: Library

ADMINISTRATION AND INFORMATIONAL MATTERS:

1. Call to Order: Meeting called to order at 6:29 p.m. by Michelle Kline, Board President.
2. Roll Call - Board members present: Michelle Kline, Dawn Baird, Tatiana Lozano and Cindy McNeal. Gabe Sandoval and Bill Marrs excused absences. Quorum for the Board was met.
Staff/Administration in attendance: Keith Ouweneel, Erin Keyes, Jason Chesser, Sandi MacGregor, and Bart Skidmore.
3. Public Comments: None
4. Agenda Approval:
Dawn Baird motioned to approve the agenda with the following addendum: Budget Resolution under New Business. Cindy McNeal seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.
5. Approval of Previous Board Meeting Minutes: April 12, 2023 Meeting
Dawn Baird motioned to approve the previous Board minutes. Cindy McNeal seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.

REPORTS:

1. Financial Report

- a. Monthly Budget Report: Bart Skidmore reported the General Fund balance is projected to increase approximately 3% over the prior year. The operating fund expenditures are tracking the same as last year. Fund revenue through April was approximately 82% of the budget through April. Crown Pointe's cash position is approximately \$464K more than the same period last year. Bart Skidmore noted the Board needs to review the proposed budget resolution for FY24 Appropriation of \$7,133,410.
- b. Governor's Budget Update: Bart Skidmore stated Finance Bill SB 23-287 has been sent to the Governor's office. The proposed budget would increase PPR by 11%, which does not reflect the At-Risk Recapture reduction of approximately 3.5%. The Governor has also called for an increase in the Mill Levy override, which would increase PPR by approximately \$500 per student.
- c. Investment Schedule: Bart Skidmore provided a quarterly schedule showing balances of all accounts through April 30, 2023.

1. Director's Report

- a. Monthly Report (Included with Board packet): Keith Ouweneel thanked Hiram Garza for all the work he put into the music program this year.
- b. Uplands Update: Keith Ouweneel reviewed the preliminary schedule with the Board regarding the timeline for construction of the new school.
- c. Staffing and Staff Evaluations Update: Keith Ouweneel reported there are two openings at this time - 5th grade assistant and middle school assistant.

- d. End-of-year activities: Keith Ouweneel stated the May calendar is full of activities, such as the talent show, field day, 8th Grade Continuation, and Kindergarten Graduation.

2. Assistant Principal's Report

- a. Discipline Report (Included with Board packet): Jason Chesser reported when comparing the 2022 school year to the 2018 school year, monthly tardies are comparable, but slightly higher overall this year. Minor discipline is almost the same as the 2018 school year.
- b. Testing Update: Erin Keyes reported that there was 100% participation in CMAS. Middle school MAP testing is not complete; results will be available at the June Board meeting.

BOARD BUSINESS:

Old Business:

1. Parent/Staff/Student Surveys: Dawn Baird reported 18 staff members completed the survey.

New Business:

1. Board/Staff End-of-Year Social: Cindy McNeal reported the event is set for May 25th.
2. Board Retreat: Tabled for discussion at the June Board meeting.
3. Appropriating Resolution 2023/2024 Fund Expenditure Budgets:
Tatiana Lozano motion to approve the Appropriating Resolution Fund Expenditure Budgets totaling \$7,133,410. Dawn Baird seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.

ADJOURNMENT:

Cindy McNeal motioned to adjourn. Dawn Baird seconded the motion. Motion passed. Votes: AYES 4; NAYS 0. Adjournment at 7:20 p.m.

Prepared By: Sandi MacGregor, Executive Secretary

Reviewed By: Cindy McNeal, Board Secretary

